

Nineteenth Annual Adams County Heritage Festival

Date: Sunday, September 19, 2010
Location: Gettysburg Recreation Park
Time: 12 noon until 5 pm



Application form for Food Vendors

Your name _____

Your organization's name (if applicable) _____

Mailing address _____

Phone (day) _____ (evening) _____

FAX _____ email _____

- Yes, I/we want to participate in the Nineteenth Annual Heritage Festival. Please sign me/us up for the food booth (\$30 fee) listed below.

Type of food (list culture and give description): _____

DO YOU NEED ELECTRICITY? Yes No

What do you need electricity for (e.g., list appliances)? _____

What is the number of watts you require to operate the appliances you will be using? _____

Please bring your own heavy-duty outdoor extension cord. Note: The number of electrical outlets is limited, so please reserve yours now.

Employee Tax-ID Number (EIN) or Social Security Number _____

Pennsylvania Sales Tax License Number _____

Note: Vendors, including vendors of food sold for consumption at the Festival, are required to obtain a Pennsylvania sales tax license and to withhold 6% PA State Sales Tax. If you need help in applying for a license, or are uncertain whether you need one, please contact your PA State Representative (the office of Representative Dan Moul of the 91st District may be reached at 717-334-3010) or the PA Department of Revenue (717-845-6661).

This will be the third year that the Heritage Festival has gone "green". There will be staffed stations for garbage to help participants properly dispose their trash. We are asking vendors to use recyclable and/or compostable paper/plastic products. The Festival is willing to purchase supplies for you if you need assistance. If you would like the Festival to purchase items for you, e-mail Wendy Mizenko at wmizenko@ltsg.edu, with a detailed list of items needed, including size, lids, hot or cold containers, forks/spoons/knives, and count. If you don't have e-mail, you can include your list with this application. The deadline to submit your list is August 15th.

Please read the regulations and sign the release on the other side.

Regulations:

General

1. All set-ups must be completed NO LATER THAN 11:00 AM.
2. All participants should unload and then park their vehicles. No vehicles will be allowed in the Festival area between 11:00 am and 5:00 pm.
3. All participants should be prepared to stay until 5:00 pm. Please do not begin taking down your booths and set-ups until 5:00 pm.
4. All participants will be sent a sign to be displayed on the windshield of their vehicles for parking and traffic control.
5. All participants will receive a map of the layout of booths, set-ups, and parking areas.
6. All entertainment, exhibits, and merchandise must be consistent with the purpose of the Heritage Festival.

Food Vendors

1. Cost of Food Booth is \$30.
2. Sale or distribution of alcoholic beverages is prohibited.
3. Park regulations do not allow for the sale of beverages in glass containers.
4. Please use the plastic gloves supplied by the Heritage Festival Committee.
5. Please bring a covered receptacle for disposing of grease—e.g., a large, covered coffee can would be suitable. It is against Park regulations to dispose of grease directly into the dumpster.
6. Please bring an ample supply of food and soft drinks. The Festival continues to grow!

Fees:

Food Booth (\$30) _____

TOTAL enclosed _____

Release

I/we the applicant(s) do expressly release the organizers of the Adams County Heritage Festival, the Borough of Gettysburg, the Adams County Arts Council, and the Interfaith Center for Peace and Justice and any individuals associated with these civic, governmental, and non-profit organizations from any and all liability for any damage, injury, or loss to any person or goods that may arise from the rental and occupation of exhibit space by the applicant(s) and agree to hold and save the Adams County Heritage Festival, the Borough of Gettysburg, the Adams County Arts Council, and the Interfaith Center for Peace and Justice harmless of any loss or damage by reason thereof.

I/we understand that my/our fee shall not be refunded in the event that I/we do not attend, unless I/we have notified the Adams County Heritage Festival prior to July 15, 2010.

I/we assume complete responsibility for collection and payment of Pennsylvania state sales taxes.

Signature(s) _____ Date _____

Please mail this form with your fee to:

Adams County Heritage Festival
P.O. Box 3134
Gettysburg, PA 17325

Deadline: July 1, 2010 (No refund after July 15, 2010)

If you have any questions, call (717) 334-0752, email achf@icpj-gettysburg.org, or visit <http://www.icpj-gettysburg.org/festival.htm>.